

**Minutes of the Regular Monthly Meeting
Of
Rural Water District No. 5 Mayes County**

Date: June 14, 2022

1. Chairman Gene Miller called the meeting to order at 4:00 p.m.
2. Charles Bowlin led in prayer and pledge to the flag of the United States of America.
3. Attending the meeting were Board Members: Gene Miller, Curt Stutzman, Charles Bowlin, Blake Peper, and E. J. Snider; Employees: Terri Holt, Lisa Johnson, and Matthew Dennis; and guest: Mason Hudson and Billy Hendrickson.
4. Charles Bowlin made a motion to approve the minutes of May 10, 2022, regular meeting as presented. Blake Peper seconded the motion and the Board approved unanimously.
5. The Board discussed and considered the request of 2 fire hydrants by Mason with Trec'e'. Charles Bowlin made a motion for the district to purchase all parts then submit a receipt to Trec'e' for reimbursement and we will install them. E.J. Snider seconded the motion and the board agreed unanimously.
6. Jeremy Bullock and Justin Friesen did not show for the board meeting.
7. The Board discussed and considered the purchase of a new fleet truck bed for the new work truck. Blake Peper made a motion to approve the purchase and to allow Chairman Gene Miller to work with Caleb to complete the purchase. E.J. Snider seconded the motion and the board agreed unanimously.
8. The board discussed and considered approving the Pay Requisitions for Bates Infrastructure for the Trec'e' Line Extension. Charles Bowlin made a motion to approve the Pay Requisitions for Bates Infrastructure. Blake Peper seconded the motion and the board agreed unanimously.
9. The board discussed and considered interviewing Tre' George for a permanent position in place of his temporary position. Charles Bowlin made a motion to start his permanent position starting at \$15.00 an hour and with a new 6 month probation period. Blake Peper seconded the motion and the board agreed unanimously.
10. Executive Session: N/A
11. Old Business: N/A
12. New Business: The board agreed unanimously that insurance or personal finances will pay for COVID tests, not the district. Time cards will be accepted by punch only, no write ins. A text must be sent to all employees in group message when someone will be calling out or late to ensure the district office can operate smoothly.

Office reports

Office Manager and clerk presented printed reports of Water loss, Aging and Monthly Report items A. through I. for Board approval.

A. Accounts Payable and Payroll Claims and Checks

B. Monthly Financial Reports

C. New Membership

1. #1696 Jorge Figueroa - 5556 HWY 69 N, Pryor \$1,500.00

D. Transfers

1. #953 Jennifer Imhoff - 24939 E 338 RD, Chelsea To: Amy Smoot
2. #81 Matthew Conrad - 7694 HWY 28 W, Adair To: Charles Lubensky
3. #1689 Clayton Homes of Tulsa - 1751 E 474, Pryor To: Jessica & Jordan Reed
4. #382 Robert & Teresa Walden - 93 E 498 CIR, Pryor To: Adam & Miranda Pruett

E. Deferred Payment Plan Request:

1. #226 Theresa Henson - 5216 N 433 Rd, Pryor

F. Locked Meters for 90 day forfeiture letters:

1. #18 Geraldine Vernon - 2089 W 440 RD, Pryor
2. #182 Geraldine Vernon - 5380 N HWY 69, Pryor
3. #1125 Geraldine Vernon - 3680 N 4327 RD, Pryor
4. #1387 Michael & Tegan Crader - 10590 S 4260 RD, Chelsea
5. #1632 Donnie Caldwell - 7047 N 434 RD, Adair

Note In Minutes:

#1015 Melissa Snider - Due to forfeit on June 16, 2022 if balance is not paid

G. Request for Service Discontinuance:

1. N/A

H. Approve and sign Agenda

E.J. Snider made a motion to approve Office Report Items A – H as presented. Terri updated Board with monthly activities. Charles Bowlin seconded the motion and the Board approved unanimously.

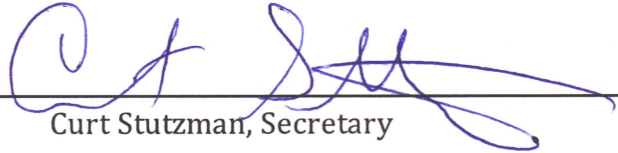
Operators Reports

System Manager not present due to illness:

- Crews working hard and doing well.
- Water Loss at 43.8%
- Presentation of Open Work Order Reports.
- Discuss maintenance & repairs and any issues needing attention.

The Board considered the next regular meeting at the District office July 12, 2022, at 4:00 p.m. No change required.

Blake Peper made a motion to adjourn the meeting. The motion was seconded by E.J. Snider and approved unanimously by the Board. The meeting adjourned at 04:51 p.m.



Curt Stutzman, Secretary