

**Minutes of the Regular Monthly Meeting  
Of  
Rural Water District No. 5 Mayes County**

Date: April 8, 2025

1. Chairman Gene Miller called the meeting to order at 4:02 p.m.
2. Joe Delozier led in prayer and pledged to the flag of the United States of America.
3. Attending the meeting were Board Members: Gene Miller, Jim Armontrout, Terrell Hamill, Joe Delozier, Curt Stutzman, Blake Peper and Damon Bowlin; Employees: Christy Kimbro, Dennis Hull, and Dillon Lewis. Caleb Green and Matthew Carathers
4. Jim Armontrout made a motion to approve the minutes of the March 11, 2025 regular meeting as presented. Damon Bowlin seconded the motion and the board approved unanimously.
5. Terrell Hamill made a motion to hire Caleb Green as full time Operator at a rate of \$24.00 per hour. Damon Bowlin seconded the motion and Board approved unanimously. Curt Stutzman made a motion to hire Matthew Carathers as a full time operator at a rate of \$21.00 per hour. Jim Armontrout seconded the motion and Board approved unanimously.
6. Board made the decision to require Craig County RWD#2 get approval from their Board giving permission to RDW#5 to service T24-R18E-S25 ¼ mile south of 330RD & 4300 RD on the East side.
7. Joe Delozier made a motion to approve and sign ODOT Claim #15 STP-24C(067)UT. Blake Peper seconded the motion and Board approved unanimously.
8. Board discussed purchasing a small section of property that is owned by the Gulotta's just West of the district property. Gene Miller/Chairman will contact the Gulotta's to see if they are interested in selling.
9. Blake Peper made a motion to accept the changes made to the employee vacation/sick time leave policies. Joe Delozier seconded the motion and Board approved unanimously.
10. Mayes County ARPA Closeout sheet was signed.
11. Executive Session: Not exercised
12. Unforeseen Old Business:
13. Unforeseen New Business:
14. The Office Manager presented printed reports of Water loss, Aging and Monthly Report items A. through I for Board approval.

A. Accounts Payable and Payroll Claims and Checks

B. Monthly Financial Reports

C. New Membership:

- |   |            |
|---|------------|
| 1. #1784 Chris & Lisa Dale-.25 S of E455 on N438, Pryor   | \$1,500.00 |
| 2. #1785 Haully C Moua-23400 E 375 RD, Chelsea            | \$1,500.00 |
| 3. #901 Nate & Brittany Greenwalt-26364 E 360 RD, Chelsea | \$1,500.00 |
| 4. #1787 Lisa Jennings-27260 E 330 RD, Big Cabin          | \$1,500.00 |
| 5. #1788 Jayden & Ally Martin-272 E 330 RD, Big Cabin     | \$1,500.00 |

D. Transfers

- |  |                              |
|--|------------------------------|
| 1. #1139 James & Joyce Heflin-24928 E 338 RD, Chelsea          | To: George Andel             |
| 2. #448 CA Bowlin-427377 E 270 RD, Chelsea                     | To: Myrna L Bowlin           |
| 3. #523 CA Bowlin--½ mi E of NS 427 on E 280 RD, Chelsea       | To: Myrna L Bowlin           |
| 4. #883 CA Bowlin-27722 S 4280 RD, Chelsea                     | To: Myrna L Bowlin           |
| 5. #1126 Sandy Todd-5028 S 4285 RD, Chelsea                    | To: Jonathan Griffith        |
| 6. #1237 Chris & Samantha Wendt-4601 S 4300 RD, Big Cabin Keim | To: Nicholas & Katherine     |
| 7. #1605 Michael & Shelly Holliday-2702 N 434 RD, Pryor        | To: Samuel & Caleigh Ring    |
| 8. #457 Harold N Bengston-4550 S 4240 RD, Chelsea              | To: Jeffrey & Lindsey Hughes |

E. Deferred Payment Plan Request:

1. #536 Michael Maggard-Leak Bill of \$645.96

F. Locked Meters for 90 day forfeiture letters:

1. #456 EJ Bertolotto-NW corner of 429 & E 270, Vinita
2. #1767 Red River Homes-245 E 481, Pryor
3. #1768 Red River Homes-215 W 481, Pryor
4. #1769 Red River Homes-187 W 481, Pryor
5. #1770 Red River Homes-157 W 481, Pryor

G. Request for Service Discontinuance:

1. #

Note in Minutes:

- #277 Jeffrey Gray-Due to forfeit 4/16/2025  
#1427 Ann M Kelley-Due to forfeit 4/16/2025

H. Approve and sign Agenda

Jim Armontrout made a motion to approve Office Report Items A –I as presented. Christy Kimbro updated the Board with monthly activities and also briefed the board on anything new going on. Terrell Hamill seconded the motion and the Board approved unanimously.

Operators Reports

15. System Manager presents: Dennis Hull presented the board with a report. Report is attached to minutes.

- Crews working hard and doing well.
- Water Loss at 59.8%
- Presentation of Open Work Order Reports.
- Discuss maintenance & repairs and any issues needing attention.

16. The Board considered the next regular meeting Tuesday, May 13, 2025 at 4:00pm at the District Office.

17. Terrell Hamill made a motion to adjourn the meeting. The motion was seconded by Blake Peper and was approved unanimously by the Board. The meeting adjourned at 5:48 p.m.



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Curt Stutzman, Secretary