

**Minutes of the Regular Monthly Meeting  
Of  
Rural Water District No. 5 Mayes County**

Date: March 12, 2024

1. Chairman Gene Miller called the meeting to order at 4:00 p.m.
2. Gene Miller led in prayer and pledged to the flag of the United States of America.
3. Attending the meeting were Board Members: Gene Miller, Terrell Hamill, Jim Armontrout, Joe Delozier, and Damon Bowlin; Employees: Christy Kimbro, Lisa Johnson, Dennis Hull, Dillon Lewis, and Drayton Bays; Customers: Michael Urie, Richard Gulotta and Mr. and Mrs. John Lor.
4. Jim Armontrout made a motion to approve the minutes of the February 12, 2024 regular meeting as presented. Joe Delozier seconded the motion and the board approved unanimously.
5. Michael Urie did attend the meeting to discuss possible line extension and meter move up the hill to his house due to low pressure. Board discussed options to boost pressure. The Board recommended that Michael add a booster pump on his side of the meter. District pressure was 60 PSI on 2/21/2024.
6. Robin Durant did not attend the meeting.
7. John Lor and his wife did attend the meeting to discuss issues with his bill for tap #1250 located at 1501 S 4280 RD, Big Cabin. John reported he had a water leak. Board determined John was responsible for the water which passed through the meter per policy. John also asked if his pressure can be reduced. RWD 5 will check his pressure and check his regulator. If it is bad he will need to replace the regulator.
8. Board discussed the quote for tower cleaning/inspections. MIDCO Cleaning and Inspection quoted \$23,256.00 for cleaning and inspecting of the towers. OK Tank & Tower quoted \$4,250.00 for inspections only. Jim Armontrout made a motion to approve using OK Tank & Tower for inspecting the towers. Damon Bowlin seconded the motion and board approved unanimously.
9. Board discussed hiring of additional operators. Board advised to advertise for the 2 positions that need to be filled.
10. Board discussed HWY 66 JP#31092(04) project in Rogers County. ODOT contractor hit the RWD 5 line on HWY 66. RWD 5 was not notified this project was occurring. Kyle Sewell with Bartlett & West has contacted ODOT and requested the project plans. Once plans have been reviewed it will be determined how RWD 5 moves forward with relocating the line.
11. Board discussed possible bonuses for employees when water loss is lower than a certain set % approved by the board. Discussion was tabled until next month.

G. Request for Service Discontinuance:

1. #377 Betty W Sanders-25715 E 310 RD, Chelsea

H. Approve and sign Agenda941

Jim Armontrout made a motion to approve Office Report Items A – H as presented. Christy updated the Board with monthly activities and also briefed the board on anything new going on. Damon Bowlin seconded the motion and the Board approved unanimously.

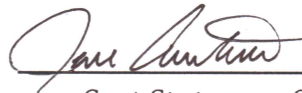
Operators Reports

15. System Manager presents: Dennis Hull presented the board with a report. Report is attached to minutes.

- Crews working hard and doing well.
- Water Loss at 61.7%
- Presentation of Open Work Order Reports.
- Discuss maintenance & repairs and any issues needing attention.

16. The Board considered the next meeting, Tuesday, April 9, 2024, at 4:00 p.m at the District Office.

17. Jim Armontrout made a motion to adjourn the meeting. The motion was seconded by Terrell Hamill and approved unanimously by the Board. The meeting adjourned at 5:56 p.m.



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Curt Stutzman, Secretary