

**Minutes of the Regular Monthly Meeting
Of
Rural Water District No. 5 Mayes County**

Date: December 13, 2022

1. Chairman Gene Miller called the meeting to order at 4:00 p.m.
2. Curt Stutzman led in prayer and pledged to the flag of the United States of America.
3. Attending the meeting were Board Members: Gene Miller, Curt Stutzman, Charles Bowlin, Joe Delozier, Blake Peper, Terrell Hamill, and Jim Armontrout; Employees: Terri Holt and Caleb Green; and guests: Leslie & Anthony Parnell, and Robert Smith, all property owners.
4. Jim Armontrout made a motion to approve the minutes of November 08, 2022, regular meeting as presented. Charles Bowlin seconded the motion and the Board approved unanimously.
5. Debbie Penneypacker from Mayes County 911 wasn't present. Will be tabled.
6. The board discussed obtaining an easement from a property owner and if not, will be rerouting the new waterline across N4330 RD.
7. The board discussed a possible relationship with District 4 for emergency purposes. A decision for certain was not made at this time.
8. The Board discussed and approved the final Bates Pay Req. Terrell Hamill made a motion to approve the Additions of \$1,550.00 and \$764.40 and the deduction of \$57,937.50. Jim Armontrout seconded the motion and the board approved unanimously.
9. The board discussed the purchase of a dump trailer for the district. Terrell Hamill made a motion to approve the purchase of a trailer for \$12,000.00. Jim Armontrout seconded the motion and the board approved unanimously.
10. The board discussed approving the Annual Meeting Cards. Terrell Hamill made a motion to approve the cards. Jim Armontrout seconded the motion and the board approved unanimously.
11. The board discussed approving the 2023 Holiday Schedule. Blake Peper made a motion to approve the schedule. Jim Armontrout seconded the motion and the board approved unanimously.
12. The board discussed approving the 2023 Board Meeting Schedule. Blake Peper made a motion to approve the schedule. Joe Delozier seconded the motion and the board approved unanimously.
13. The board discussed when the Bowlin Springs project will start. They approved the ordering of the pipe and to start when the operators are ready.
14. The board discussed when the N4330 RD project will start. They approved the ordering of the pipe and to start when the Operators are ready. Will wait on the commissioners to make their decision to complete the project.
15. Executive session: N/A

16. Old Business: N/A

17. New Business: ODOT Claim

Office reports

18. Office Manager and clerk presented printed reports of Water loss, Aging and Monthly Report items A. through H. for Board approval.

A. Accounts Payable and Payroll Claims and Checks

B. Monthly Financial Reports

C. New Membership

- | | |
|---|----------------------------|
| 1. #358 Alex Duncan - 7101 W 395 RD, Adair | \$1500.00 Construction Tap |
| 2. #1125 David Anderson - .50 W of S4270 on HWY 66, Chelsea | \$1500.00 Agricultural Tap |
| 3. #1387 Christopher & Callie Gitch - 6234 W 410 RD, Adair | \$1500.00 Construction Tap |
| 4. #1632 Waylon & Jordan Long - 1174 W 435 RD, Adair | \$1500.00 Construction Tap |
| 5. #1675 Jose Antonio Landeros - 910 W 450 RD, Pryor | \$1500.00 Agricultural Tap |

D. Transfers

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|--|----------------------------------|
| 1. #1017 Yvette Teele - 6503 W 415 RD, Adair | To: Barry & Kristy Hansen |
| 2. #1070 Vernon & Carol Salyer - 25303 E 330 RD, Chelsea | To: Seth & Jessica Flanagan |
| 3. #1264 Stephen Copp - 4500 HWY 28 W, Adair | To: Blaine & Katie Mibb |
| 4. #566 Raelene Shouse - 3701 S HWY 28, Chelsea | To: Tyler Epperson & Jenna Ellis |

E. Deferred Payment Plan Request:

1. #853 Deborah Zumstein - \$355.32 leak balance
2. #273 Christy Lowry - \$404.77 leak balance

F. Locked Meters for 90 day forfeiture letters: N/A

G. Request for Service Discontinuance: N/A

Note In Minutes:

#533 Paula Dawes - Due to forfeit 12/16/2022 if no payment is made

H. Approve and sign Agenda

Blake Peper made a motion to approve Office Report Items A – H as presented. Terri updated Board with monthly activities. Jim Armontrout seconded the motion and the Board approved unanimously.

Operators Reports

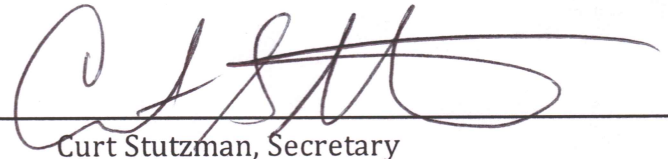
19. System Manager presents:

- Crews working hard and doing well.
- Water Loss at 48.2%
- Presentation of Open Work Order Reports.
- Discuss maintenance & repairs and any issues needing attention.
- Generator trouble repairs

20. The Board considered the next regular meeting at the District office January 09, 2023, at 8:00 p.m. No change required.

21. The Board considered the annual meeting at the Oak Grove Mennonite Church January 09, 2023, at 7:00 p.m. No change required.

21. Jim Armontrout made a motion to adjourn the meeting. The motion was seconded by Blake Peper and approved unanimously by the Board. The meeting adjourned at 5:44 p.m.



Curt Stutzman, Secretary