

**Minutes of the Regular Monthly Meeting  
Of  
Rural Water District No. 5 Mayes County**

Date: December 12, 2023

1. Chairman Gene Miller called the meeting to order at 4:06 p.m.
2. Terrell Hamill led in prayer and pledged to the flag of the United States of America.
3. Attending the meeting were Board Members: Gene Miller, Curt Stutzman, Blake Peper, Terrell Hamill, Jim Armontrout, and Joe Delozier; Employees: Terri Holt, Christy Kimbro, Caleb Green, Dennis Hull, Dillion Lewis and Drayton Bays.
4. Jim Armontrout made a motion to approve the minutes of the November 14, 2023, regular meeting as presented. Terrell Hamill seconded the motion and the Board approved unanimously.
5. Board discussed the water price increase of \$0.05 from Oklahoma Ordnance Works Authority. The Board took no action at this time but will discuss again at a later meeting date to possibly raise water rates.
6. Terrell Hamill made a motion to approve the plans and line extension for Ronald Cardwell. Jim Armontrout seconded the motion and the Board approved unanimously.
7. The Board Discussed the Pryor Pump Station fuel tank and generator. It was decided to move forward with placing the generator at the pump station and locating or purchasing a fuel tank.
8. Terrell Hamill made a motion to replace 600FT of the 4 inch pipe located on Hawk's Ranch. Jim Armontrout seconded the motion and Board approved unanimously. The 800FT of 10 inch will not be replaced until a grant can fund it or more money is in the Operating Account.
9. Jim Armontrout made a motion to approve the signing of ODOT Claim #11 for HWY 28 relocation project. Terrell Hamill seconded the motion and Board approved unanimously.
10. Jim Armontrout made a motion to approve the signing of ODOT Claim#1 for EW 270 Bridge project. Terrell Hamill seconded the motion and the Board approved unanimously.
11. Executive Session: N/A
12. Old Business: N/A
13. New Business: N/A
14. Office Manager presented printed reports of Water loss, Aging and Monthly Report items A. through H for Board approval.
  - A. Accounts Payable and Payroll Claims and Checks
  - B. Monthly Financial Reports

C. New Membership:

- |   |                             |
|---|-----------------------------|
| 1. #1736 Joel or Ben Shaffer-10141 S 4270 RD, Chelsea | \$1,500.00 Construction Tap |
| 2. #1737 R C & F Leasing-2452 S 435 RD, Pryor         | \$1,500.00                  |
| 3. #1738 R C & F Leasing-2452 S 435 RD, Pryor         | \$1,500.00                  |

D. Transfers

- |  |                           |
|--|---------------------------|
| 1. #748 Joe Don Teel-2009 E 437 RD, Adair            | To: Jeremy Bullock        |
| 2. #1537 Josh & Allison Orender-SE of 4260 & 370 RDs | To: David & Katelyn Peper |
| 3. #765 William Gilpin-1196 N 437 RD, Chelsea        | To: David & Velda Hoover  |
| 4. #1517 Barbara Blankenship-23979 E 320 RD, Chelsea | To: Clinton J Lyons, II   |

E. Deferred Payment Plan Request:

1. #576 Bradley Riggs-Leak bill of \$420.57
2. #853 Deborah Zumstein-Leak bill of \$504.15

F. Locked Meters for 90 day forfeiture letters:

1. #517 Virginia Roach-430799 E 280 RD, Vinita
2. #1380 Vines Properties, INC-23152 E 314 RD, Chelsea

G. Request for Service Discontinuance:

1. N/A

**Note In Minutes:**

#1696 Jorge Figueroa-5556 HWY 69 N, Pryor-Due to forfeit on 12/16/2023 if not paid.

H. Approve and sign Agenda

Jim Armontrout made a motion to approve Office Report Items A – H as presented. Christy updated the Board with monthly activities and also briefed the board on anything new going on. Blake Peper seconded the motion and the Board approved unanimously.

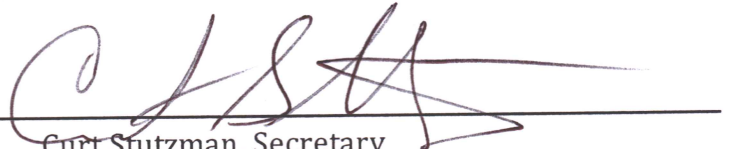
Operators Reports

16. System Manager presents:

- Crews working hard and doing well.
- Water Loss at 58.5%
- Presentation of Open Work Order Reports.
- Discuss maintenance & repairs and any issues needing attention.
- Discussed 10 inch and 4 inch need sections replaced.

11. The Board considered the Annual meeting at Oak Grove Mennonite Church on Monday, January 8 2024, at 7:00 p.m then a regular meeting to follow at District Office at 8:00 p.m.

12. Jim Armontrout made a motion to adjourn the meeting. The motion was seconded by Blake Peper and approved unanimously by the Board. The meeting adjourned at 5:15p.m.

  
Curt Stutzman, Secretary