

**Minutes of the Regular Monthly Meeting
Of
Rural Water District No. 5 Mayes County**

Date: November 08, 2022

1. Chairman Gene Miller called the meeting to order at 4:00 p.m.
2. Curt Stutzman led in prayer and pledged to the flag of the United States of America.
3. Attending the meeting were Board Members: Gene Miller, Curt Stutzman, Charles Bowlin, Joe Delozier, Blake Peper, Terrell Hamill, and Jim Armontrout; Employees: Terri Holt and Caleb Green; and guests: Forrest Garner, Janice Chamberlain, both Property Owners, Debbie Penneypacker and Kenneth Kirts. with Mayes County 911, Grant with Bates Infrastructure.
4. Jim Armontrout made a motion to approve the minutes of October 11, 2022, regular meeting as presented. Charles Bowlin seconded the motion and the Board approved unanimously.
5. Property owner Janice Chamberlain was present to discuss concerns in reference to pressure and/or volume problems at her property.
6. The board discussed concerns with Debbie Penneypacker from Mayes County 911 in reference to using our water tower for an antenna and radio transmitters. They will return next month with more information.
7. The board discussed a cost estimate with Forrest Garner about the 6 to 8 taps he plans to put in on 435 RD. He plans to hold off until spring and will rediscuss with the engineer at that time.
8. The board discussed the jean allowance for the new employees. Jim Armontrout made a motion to allow them to have the jean allowance before the 6 month probation period is met with the understanding they will repay the amount spent if they terminate their employment before probation period is met. Charles Bowlin seconded the motion and the board approved unanimously.
9. The board discusses the Pay Requisitions for Bates Infrastructure for the 'Tre'ce' Line Extension. Blake Peper made a motion to settle for a balance of \$126,399.00. Terrell Hamill seconded the motion and the board approved unanimously.
10. The board discussed the purchase of a dump trailer for the District that was tabled from last month. They decided to table it till the next meeting. Will gather additional information and get more quotes.
11. The Board discussed the employee bonuses. Terrell Hamill made a motion to provide a \$500.00 bonus to each employee. Jim Armontrout seconded the motion and the board approved unanimously.
12. The board discussed the option for putting generators at the Pump Stations and the District office. The board decided to table until the next meeting to get more information and quotes.
13. The board discussed the new line for Old Airport Road. No start date at this time as we are waiting on the easements.

14. Executive Session: Jim Armontrout made a motion to go into executive session at 5:17 p.m. Charles Bowlin seconded the motion and the board approved unanimously. The board came out of Executive Session at 5:33 p.m.
15. Old Business: N/A
16. New Business: Richard Deshazo from OWRA presented a Water Energy Efficiency Assessment Report for October 2022.

Office reports

17. Office Manager and clerk presented printed reports of Water loss, Aging and Monthly Report items A. through H. for Board approval.

A. Accounts Payable and Payroll Claims and Checks

B. Monthly Financial Reports

C. New Membership

1. #18 William West - 1850 E 473 RD, Pryor

\$1500.00 Construction Tap
+\$1000.00 Hawks Ranch Surcharge

D. Transfers

1. #992 Douglas & Monica Moore – 2182 W 460 RD, Pryor

To: Barry & Kristy Hansen

E. Deferred Payment Plan Request:

1. #1172 Elizabeth Painter - \$656.27 leak balance

F. Locked Meters for 90 day forfeiture letters:

1. # 975 Patricia Tatum - 2202 S 4250 RD, Chelsea

G. Request for Service Discontinuance:

1. #358 Chance L Chenoweth - 1861 W 420 RD, Adair

Note In Minutes:

#121 Lawton True - Due to forfeit 11/16/2022 if no payment made

H. Approve and sign Agenda

Charles Bowlin made a motion to approve Office Report Items A – H as presented. Terri updated Board with monthly activities. Blake Peper seconded the motion and the Board approved unanimously.

Operators Reports

19. System Manager presents:

- Crews working hard and doing well.
- Water Loss at 43.8%
- Presentation of Open Work Order Reports.
- Discuss maintenance & repairs and any issues needing attention.

20. The Board considered the next regular meeting at the District office December 13, 2022, at 4:00 p.m. No change required.

21. Blake Peper made a motion to adjourn the meeting. The motion was seconded by Jim Armontrout and approved unanimously by the Board. The meeting adjourned at 7:17 p.m.

Curt Stutzman, Secretary