

**Minutes of the Regular Monthly Meeting
Of
Rural Water District No. 5 Mayes County**

Date: October 10, 2023

1. Chairman Gene Miller called the meeting to order at 4:03 p.m.
2. Terrell Hamill led in prayer and pledged to the flag of the United States of America.
3. Attending the meeting were Board Members: Gene Miller, Curt Stutzman, Blake Peper, Terrell Hamill, Charles Bowlin, and Joe Delozier; Employees: Terri Holt and Caleb Green
4. Charles Bowlin made a motion to approve the minutes of the September 12, 2023, regular meeting as presented. Terrell Hamill seconded the motion and the Board approved unanimously.
5. Terrell Hamill made a motion to approve the minutes of the September 28, 2023, special meeting as presented. Blake Peper seconded the motion and the Board approved unanimously.
6. The Board discussed the finances and a possible rate increase. Charles Bowlin made a motion to raise the rates on the October billing cycle by \$1.00 across the board. Blake Peper seconded the motion and the board approved unanimously.
7. The board discussed the Christmas dinner plans and agreed on December 12th @ Wilma Knepps. The board meeting will be at 5:00 p.m. and the dinner will be at 6:00 p.m.
8. Charles Bowlin made a motion to sign the Audit Engagement letter. Joe Delozier seconded the motion and the board approved it unanimously.
9. Executive Session: N/A
10. Old Business: N/A
11. New Business: N/A

Office reports

12. Office Manager presented printed reports of Water loss, Aging and Monthly Report items A. through I for Board approval.

A. Accounts Payable and Payroll Claims and Checks

B. Monthly Financial Reports

C. New Membership:

- | | |
|--|-----------------------------|
| 1. #1731 Lawnie & Amy Hess - 26595 E 330 RD, Big Cabin | \$1,500.00 Agricultural Tap |
| 2. #1732 Fred & Tina Pace - 1070 W 420 RD, Adair | \$1,500.00 |
| 3. #1733 Chase Osborn - 9349 N 431 RD, Adair | \$1,500.00 Construction Tap |

D. Transfers

1. #104 Jeff Julkowski - 2851 N 434 RD, Pryor
2. #804 Jeff Julkowski - 2755 N 434 RD, Pryor
3. #1013 Harold & Sonja Doles - 4723 Shady Lane DR, Chelsea

To: Kara Jett
To: Kara Jett
To: Mark & Tina White

E. Deferred Payment Plan Request:

1. N/A

F. Locked Meters for 90 day forfeiture letters:

1. #456 EJ Bertolotto - NW corner of 429 & E 270, Vinita
2. #765 William Gilpin - 1196 N 437 RD, Pryor
3. #1352 JD & Mabel Williams - .25 W of 434 on W 420 RD, Adair

G. Request for Service Discontinuance:

1. N/A

Note In Minutes:

#725 William or Juanita Wilson - Locked 7/5/2023 and found to have cut lock and jones device 9/22/2023. Cut lock fee \$250.00 applied to account and meter relocked. Customer still has not paid.

H. Approve and sign Agenda

Charles Bowlin made a motion to approve Office Report Items A - I as presented. Terri updated the Board with monthly activities and also briefed the board on anything new going on. Blake Peper seconded the motion and the Board approved unanimously.

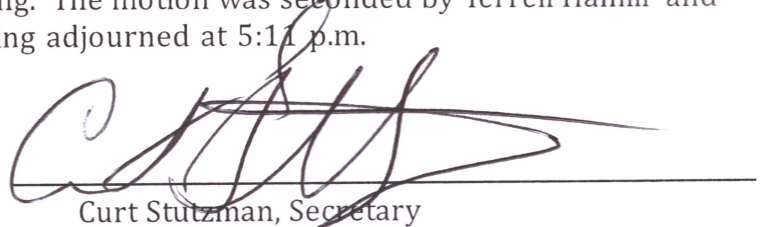
Operators Reports

16. System Manager presents:

- Crews working hard and doing well.
- Water Loss at 54.0%
- Presentation of Open Work Order Reports.
- Discuss maintenance & repairs and any issues needing attention.
- Discussed renting an extra Trackhoe if needed.

11. The Board considered the next regular meeting at the District office November 14, 2023, at 4:00 p.m.

12. Blake Peper made a motion to adjourn the meeting. The motion was seconded by Terrell Hamill and approved unanimously by the Board. The meeting adjourned at 5:11 p.m.



Curt Stutzman, Secretary