

**Minutes of the Regular Monthly Meeting
Of
Rural Water District No. 5 Mayes County**

Date: January 8, 2024

1. Chairman Gene Miller called the meeting to order at 8:03 p.m.
2. Terrell Hamill led in prayer and pledged to the flag of the United States of America.
3. Attending the meeting were Board Members: Gene Miller, Curt Stutzman, Blake Peper, Terrell Hamill, Jim Armontrout, and Joe Delozier; Employees: Terri Holt, Christy Kimbro, Caleb Green, Dennis Hull, Mason Simunek and Drayton Bays.
4. Joe Delozier made a motion to approve the minutes of the December 12, 2023 regular meeting as presented. Blake Peper seconded the motion and the Board approved unanimously.
5. Richard Gulotta did not attend the meeting to discuss splitting the cost of replacing the fence between RWD 5 Office Property and his pasture. Matter was tabled until Mr. Gulotta can attend a meeting to discuss the matter with the Board.
6. David and Velda Hoover did not attend the meeting to discuss converting a residential meter into a RV Park meter to accommodate 4 tiny houses. Board discussed the matter and Terrell Hamill made a motion to follow our policy of requiring each residence(tiny home) to have its own meter. Jim Armontrout seconded the motion and Board approved unanimously.
7. Blake Peper made a motion to give a Letter of Permission to Rogers County RWD#3 to service 22210 E 360 RD, Chelsea. Terrell Hamill seconded the motion and Board approved unanimously.
8. Blake Peper made a motion to appoint Charles Bowlin for representative to the Grand Gateway Board of Directors. Jim Armontrout seconded the motion and Board approved unanimously.
9. Terrell Hamill made a motion to sign the Request the Payment of Contract Funds, Notice to Proceed, Mayes County Rescue Place Act, and the Interlocal Cooperation Agreement between the Board of County Commissioners of Mayes County and Mayes County RWD#5 so that grant money from County Commissioners can be received to replace sections of the 10" line. Jim Armontrout seconded the motion and Board approved unanimously.
10. Jim Armontrout made a motion to give Christy Kimbro, Office Manager the authority to do all banking transactions including ACH. Terrell Hamill seconded the motion and Board approved unanimously.
11. Executive Session: Jim Armontrout made a motion to enter into Executive Session @ 8:28pm. Joe Delozier seconded the motion and Board approved unanimously. Board reconvened at 9:03pm.
12. Old Business: N/A
13. New Business: Terrell Hamill made a motion to terminate employment of Terri Holt effective 1/8/2024 with a severance package. Jim Armontrout seconded the motion and the Board approved unanimously.

14. The Office Manager presented printed reports of Water loss, Aging and Monthly Report items A. through I for Board approval.

A. Accounts Payable and Payroll Claims and Checks

B. Monthly Financial Reports

C. New Membership:

- | | |
|---|-----------------------------|
| 1. #725 Gage & Bailee Bertram-8414 S 4280 Rd, Chelsea | \$1,500.00 |
| 2. #975 William Smalley-28175 NS 425 RD, Chelsea | \$1,500.00 Construction Tap |

D. Transfers

- | | |
|---|-----------------------------------|
| 1. #486 Barbara Blankenship-23979 E 320 Rd, Chelsea | To: Jessica & Justin Loggins |
| 2. #1200 Ernie Head(Deceased)-7988 HWY 28 W, Adair | To: Terry Beasley(Daughter) |
| 3. #738 Andy & Pam McKay-25533 S 4260 RD, Chelsea | To: Jeffrey Davis & Misty Hewlett |

E. Deferred Payment Plan Request:

1. #1078 Phillip Davis-\$1,727.28 Leak Bill (2 months)

F. Locked Meters for 90 day forfeiture letters:

G. Request for Service Discontinuance:

Note In Minutes:

#1352 JD & Mabel Williams-due to forfeit January 16, 2024

H. Approve and sign Agenda941

I. Sign 941 Form

Jim Armontrout made a motion to approve Office Report Items A – I as presented. Christy updated the Board with monthly activities and also briefed the board on anything new going on. Terrell Hamill seconded the motion and the Board approved unanimously.

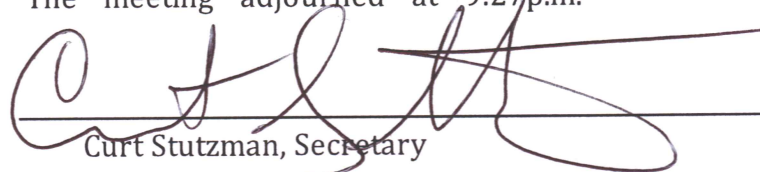
Operators Reports

15. System Manager presents:

- Crews working hard and doing well.
- Happy to be getting money for big repairs.
- Water Loss at 58.5%
- Presentation of Open Work Order Reports.
- Discuss maintenance & repairs and any issues needing attention.

16. The Board considered the next meeting, Tuesday, February 13 2024, at 4:00 p.m at the District Office.

17. Blake Peper made a motion to adjourn the meeting. The motion was seconded by Jim Armontrout and approved unanimously by the Board. The meeting adjourned at 9:27p.m.


Curt Stutzman, Secretary