

**Minutes of the Regular Monthly Meeting  
Of  
Rural Water District No. 5 Mayes County**

Date: September 14, 2021

Chairman Gene Miller called the meeting to order at 4:00 p.m.

E. J. Snider led in prayer and pledge to the flag of the United States of America.

Attending the meeting were Board Members Gene Miller, E.J. Snider, Charles Bowlin, Terrell Hamill, Blake Peper, Curt Stutzman, and Jim Armontrout; Employees Carol Maddoux, Terri Holt, Lisa Johnson, Caleb Green, Rudy Rudd; Special Guest Travis Condry and wife.

Jim Armontrout made a motion to approve the minutes of August 9, 2021, regular meeting as presented and August 17, 2021, special meeting as presented. Charles Bowlin seconded the motion and the Board approved unanimously.

Travis Condry attended the meeting to discuss the release of his property located at Old Hwy 20 and N435 to the City of Pryor for water utilities in which he plans to develop. Gene Miller made a motion to table the discussion for consideration and put on hold for more information. Jim Armontrout seconded the motion and the board agreed unanimously that they needed more information to come to a decision. When they come to a decision, they will contact Travis Condry to let him know what they agreed on.

Sydney Schmidt, Jeremy Blaylock, and Justin Friesen were on the agenda to discuss their plans for the west side of N433 between W460 & W470. They did not show up for the meeting.

The Board discussed the bids on Trece job, but decided to put this on hold for more information on the contractors and the grant information. Charles Bowlin made a motion to table the discussion for consideration and revisit the bids at the October 12, 2021 meeting. Jim Armontrout seconded the motion and the Board approved it unanimously.

The board discussed and considered adjusting the clerk's current wages. Charles Bowlin made a motion to raise the clerks pay by \$1.00 per hour. Jim Armontrout seconded the motion and the board approved it unanimously.

The board discussed the potential legal marijuana use among current/future employees. Curt Stutzman made a motion to table the discussion for consideration and revisit it at the October 12, 2021 meeting when they have more information after more research of the printouts from the attorney. Jim Armontrout seconded the motion and the board agreed unanimously.

Executive session with the attorney to discuss #9. Charles Bowlin made a motion to go to executive session. Terrell Hamill seconded the motion. A motion to return to regular by Blake Pepper. Charles Bowlin seconded the motion.

The board unanimously agreed that no action would be taken at this time on the discussion of potential future projects and applying for FY-2022 REAP grant and COVID Relief Infrastructure money.

Unforeseen New Business: None

Office reports

Office Manager and clerk presented printed reports of Water loss, Aging and Monthly Report items A. through H. for Board approval.

A. Accounts Payable and Payroll Claims and Checks

B. Monthly Financial Reports

C. New Membership

Fee Paid

- |   |                             |
|---|-----------------------------|
| 1. #1671 James Boles Jr – 1752 N 4364 RD, Pryor         | \$1,500.00                  |
| 2. #1672 Austin & Jennie Lafave – 628 N 436 RD, Pryor   | \$1,500.00 Construction Tap |
| 3. #1673 Brian Baker – 23390 E 320 RD, Chelsea          | \$1,500.00 Construction Tap |
| 4. #1674 Ryan Brown – ¼ mi S of E 273 on S 4310, Vinita | \$1,500.00 Construction Tap |

D. Transfers

1. #1637 Nouchao & Kay Her – 2550 S 4300 RD, Big Cabin To: Molly Thao
2. #1034 Lor Chang – 4005 N 380 RD, Adair To: Nixon Lee
3. #1495 Lor Chang – 4115 N 380 RD, Adair To: Nixon Lee
4. #1559 Brett Fleak – 126 E 498 CIR, Chelsea To: Jonathan Parson
5. #1211 Bao Vue – 22714 E 390 RD, Chelsea To: Zhi An Huang
6. #256 Brenda Sue Moore – 7423 S HWY 28, Chelsea To: Jon Conner & Jane Fiveash

E. Deferred Payment Plan Request

None

F. Request for Service Discontinuance

None

G. Locked Meters for 90 day forfeiture letters

1. #272 Sharon or Jessiah Proctor – 10302 S 4270 RD
2. #1000 Edward Lacy – 5510 S 4275 RD

H. Approve and sign Agenda

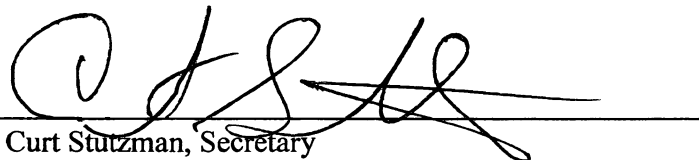
Charles Bowlin made a motion to approve Office Report Items A – H as presented. Jim Armontrout seconded the motion and the Board approved unanimously.

Caleb Green reported:

- Presentation of Daily Log Book
- Discussed the reports showing 32 open and 109 completed work orders.
- Discuss Maintenance and repairs and any issues needing attention.
- Discuss any current or upcoming construction projects.

The Board considered the next regular meeting at the District office October 12, 2021, at 4:00 p.m. No change required.

Jim Armontrout made a motion to adjourn the meeting. The motion was seconded by Charles Bowlin and approved unanimously by the Board. The meeting adjourned at 5:37 p.m.



Curt Stutzman, Secretary