

**Minutes of the Regular Monthly Meeting
Of
Rural Water District No. 5 Mayes County**

Date: September 12, 2023

1. Chairman Gene Miller called the meeting to order at 4:02 p.m.
2. Terrell Hamill led in prayer and pledged to the flag of the United States of America.
3. Attending the meeting were Board Members: Gene Miller, Curt Stutzman, Blake Peper, Terrell Hamill, Charles Bowlin, and Jim Armontrout; Employees: Terri Holt and Caleb Green; Guests Don Morgan and Angela Faughtenberry.
4. Jim Armontrout made a motion to approve the minutes of the August 14, 2023, regular meeting as presented. Blake Peper seconded the motion and the Board approved unanimously.
5. Angela Faughtenberry presented to the board her request for another meter for an apartment and possibly a RV Park requiring a line upgrade.
6. Dan Morgan presented to the board his request for needing water up by Bowlin Springs at 4260 to EW 28. Mr. Morgan will need a DEQ Permit and engineer approval for 1+ mile extension.
7. Jim Armontrout made a motion to approve the bank change form for the Bank of Commerce. Charles Bowlin seconded the motion and the board approved it unanimously.
8. Charles Bowlin made a motion to sign the new REAP Grant application. Jim seconded the motion and the board approved it unanimously.
9. Terrell Hamill made a motion to approve the ODOT EW 270 Project. Jim Armontrout seconded the motion and the board approved it unanimously.
10. Terrell Hamill made a motion to approve the ODOT Compensation amount for the Crooked Little House property. Jim Armontrout seconded the motion and the board approved it unanimously.
11. The board discussed the employee evaluations. Blake Peper made a motion to release Seth Hughes from employment. Terrell Hamill seconded the motion and the board approved it unanimously.
12. Executive Session: N/A
13. Old Business: N/A
14. New Business: N/A

Office reports

15. Office Manager presented printed reports of Water loss, Aging and Monthly Report items A. through H for Board approval.

A. Accounts Payable and Payroll Claims and Checks

B. Monthly Financial Reports

C. New Membership:

- | | |
|--|-----------------------------|
| 1. #1728 John Fuller - 1018 N 4345 RD, Pryor | \$1,500.00 |
| 2. #1729 John Fuller - 1042 N 4345 RD, Pryor | \$1,500.00 |
| 3. #1730 Jerod Peper - 2311 W 420 RD, Adair | \$1,500.00 Construction Tap |

D. Transfers

- | | |
|---|---------------------|
| 1. #1201 Loretta Morgan - 25675 E 330 RD, Chelsea | To: Nhi Nguyen |
| 2. #1411 Matthew Looney - 26339 E 370 RD, Adair | To: Shiloh Campbell |
| 3. #1574 Colton Sharp - 7106 N 433 RD, Adair | To: Retha Sharp |

E. Deferred Payment Plan Request:

1. #1204 Sharon Feary - Leak Bill of \$466.68 + Next Month's Bill

F. Locked Meters for 90 day forfeiture letters:

1. #1404 Randall Gilmore - 24212 E 320 RD, Chelsea
2. #1669 Nao Pao Moua - 6766 W 410 RD, Adair
3. #1670 Wa Khue Moua - 6770 W 410RD, Adair
4. #1696 Jorge Figueroa - 5556 HWY 69 N, Pryor

G. Request for Service Discontinuance:

1. N/A

Note In Minutes:

H. Approve and sign Agenda

Charles Bowlin made a motion to approve Office Report Items A – H as presented. Terri updated the Board with monthly activities and also briefed the board on the Jeep Repairs. Jim Armontrout seconded the motion and the Board approved unanimously.

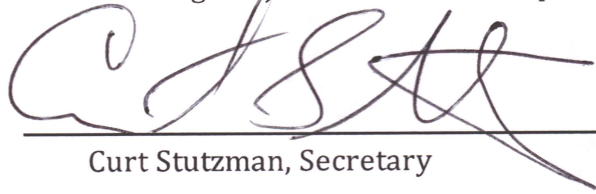
Operators Reports

16. System Manager presents:

- Crews working hard and doing well.
- Water Loss at 48.7%
- Presentation of Open Work Order Reports.
- Discuss maintenance & repairs and any issues needing attention.
- Discussed fuel tanks for the truck and a 500 gallon loaner tank for the shop.

11. The Board considered the next regular meeting at the District office October 10, 2023, at 4:00 p.m.

12. Jim Armontrout made a motion to adjourn the meeting. The motion was seconded by Blake Peper and approved unanimously by the Board. The meeting adjourned at 5:41 p.m.



Curt Stutzman, Secretary