

**1Minutes of the Regular Monthly Meeting
Of
Rural Water District No. 5 Mayes County**

Date: August 14, 2023

1. Chairman Gene Miller called the meeting to order at 4:03 p.m.
2. Gene Miller led in prayer and pledged to the flag of the United States of America.
3. Attending the meeting were Board Members: Gene Miller, Curt Stutzman, Joe Delozier, Terrell Hamill, Charles Bowlin, and Jim Armontrout; Employees: Terri Holt and Caleb Green.
4. Jim Armontrout made a motion to approve the minutes of the July 11, 2023, regular meeting as presented. Terrell Hamill seconded the motion and the Board approved unanimously.
5. Russell Spencer did not show up for the meeting.
6. Terrell Hamill made a motion to approve the ODOT Claim #9. Charles Bowlin seconded the motion and the board approved unanimously.
7. Jim Armontrout made a motion to approve the line extension for Trent Dailey. Terrell Hamill seconded the motion and the board approved it unanimously.
8. The board discussed the status of the generators with Caleb Green.
9. Charles Bowlin made a motion to approve the estimate for repairs on the 2014 Chevy pickup. Curt Stutzman seconded the motion and the board approved unanimously.
10. Jim Armontrout made a motion to approve the new Policy for the tools, office supplies, and equipment procurement. Charles Bowlin seconded the motion and the board approved it unanimously.
11. The board discussed getting a fuel tank for one of the District trucks for filling the generators and equipment. They discussed with Caleb to get bids for a tool box/tank combo.
12. Executive Session: N/A
13. Old Business: N/A
14. New Business: N/A

Office reports

15. Office Manager presented printed reports of Water loss, Aging and Monthly Report items A. through I for Board approval.

A. Accounts Payable and Payroll Claims and Checks

B. Monthly Financial Reports

C. New Membership:

- | | |
|--|-----------------------------|
| 1. #945 Jeffrey & Amna Helmuth - 8913 N 431 RD, Adair | \$1,500.00 Cherokee Nation |
| 2. #1643 Bruce Yoder - ½ mile N of E460 on N435, Pryor | \$1,500.00 Construction Tap |

D. Transfers

- | | |
|---|-------------------------------|
| 1. #1212 Rafael Nevarez – 3888 N 4327 RD, Pryor | To: Jerry & Jessi Campbell |
| 2. #1518 Josh & Kim Welch - 2522 S 4290 RD, Big Cabin | To: Matthew & Chelsea Wiles |
| 3. #1649 Trevor & Kaitlyn Hall - 11125 N 4305 RD, Adair | To: Michal & Cherokee Boriack |
| 4. #1162 Victoria Parks - 1966 N 4364 RD, Pryor | To: Danny & Sharon Hill |
| 5. #1383 Erica Hamilton - 797 W 462 RD, Pryor | To: Joseph & Contessa Wilson |
| 6. #955 Deborah Dupert - 323421 E 310 RD, Chelsea | To: Tyler & Bailey Cagle |

E. Deferred Payment Plan Request:

1. #504 James Gilmore - Leak Bill of \$490.20
2. #1213 Jacque Bronson - Leak Bill of \$497.56

F. Locked Meters for 90 day forfeiture letters:

1. #725 Juanita or William Wilson - 24579 E 335 RD, Chelsea

G. Request for Service Discontinuance:

1. N/A

Note In Minutes:

H. Approve and sign Agenda

Charles Bowlin made a motion to approve Office Report Items A – H as presented. Terri updated the Board with monthly activities and also briefed the board on the Jeep Repairs. Terrell Hamill seconded the motion and the Board approved unanimously.

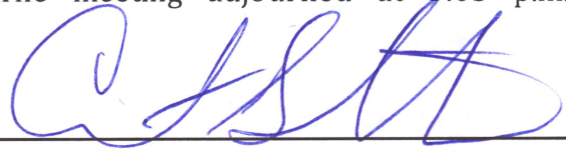
Operators Reports

16. System Manager presents:

- Crews working hard and doing well.
- Water Loss at 43.1%
- Presentation of Open Work Order Reports.
- Discuss maintenance & repairs and any issues needing attention.
- Discussed the Bowlin Springs waterline testing.

11. The Board considered the next regular meeting at the District office September 12, 2023, at 4:00 p.m.

12. Terrell Hamill made a motion to adjourn the meeting. The motion was seconded by Charles Bowlin and approved unanimously by the Board. The meeting adjourned at 5:03 p.m.



Curt Stutzman, Secretary