

**Minutes of the Regular Monthly Meeting
Of
Rural Water District No. 5 Mayes County**

Date: August 09, 2022

1. Chairman Gene Miller called the meeting to order at 4:03 p.m.
2. Curt Stutzman led in prayer and pledged to the flag of the United States of America.
3. Attending the meeting were Board Members: Gene Miller, Curt Stutzman, Terrell Hamill, Charles Bowlin, Jim Armontrout, and Blake Peper; Employees: Terri Holt, Lisa Johnson, Caleb Green, and Seth Hughes; and guests: Cliff & Janice Chamberlain, Billy Hendrickson, Mason Hudson, Leslie Parnel, Joe Delozier, and Mason Simunek.
4. Jim Armontrout made a motion to approve the minutes of July 12, 2022, regular meeting as presented. Charles Bowlin seconded the motion and the Board approved unanimously.
5. The board discussed and considered concerns from property owner Cliff & Janice Chamberlain in reference to volume problems at their property. The board agreed to check the volume issue at the meter.
6. There were no Pay Requisitions for Bates Infrastructure for the 'Tre'ce' Line Extension. Mason Hudson and Billy Hendrickson discussed the issue of the contractor being 83 past the due date as May 10th was the due date for completion.
7. The Board discussed the Highway 28 project invoice claim. Jim Armontrout made a motion to approve the claim. Terrell Hamill seconded the motion and the board agreed unanimously.
8. The Board discussed and considered the request from Wa Khue Moua to waive his monthly minimum bill until he can gain access to his property. Jim Armontrout made a motion to allow a 3 month waiver then reevaluate at the November board meeting. Charles Bowlin seconded the motion and the board agreed unanimously.
9. The board reviewed and discussed the cost estimate for N433RD and Old Airport RD that was provided by Bartlett & West. There were some concerns on whether the road bores or creek crossings were required. However, due to rising costs, the overall cost estimate is good to proceed.
10. The Board discussed and considered the resignation of Vice Chairman E.J. Snider. Terrell Hamill made a motion to accept the verbal resignation from E.J. Snider as Vice Chairman on 8/9/2022 at 5:17 PM. Charles Bowlin seconded the motion and the board agreed unanimously.

Jim Armontrout made a motion to appoint Joe Delozier to complete the term of E.J. Snider on the board. Charles Bowlin seconded the motion and the board agreed unanimously.
11. The board discussed and considered appointing a current board member to complete the role of Vice Chairman. Curt Stutzman nominated Jim Armontrout to complete the role of Vice Chairman in place of E.J. Snider. Terrell Hamill seconded the motion and the board agreed unanimously.

12. The board interviewed Mason Simunek for the Operator position. Curt Stutzman made a motion to hire him as an operator. Blake Peper seconded the motion and the board agreed unanimously.
13. Executive Session: N/A
14. Old Business: N/A
15. New Business: Terri presented to the board the possibility of changing companies for the GPS service in the Districts vehicles. She will present to the board at the next meeting.

Office reports

Office Manager and clerk presented printed reports of Water loss, Aging and Monthly Report items A. through I. for Board approval.

A. Accounts Payable and Payroll Claims and Checks

B. Monthly Financial Reports

C. New Membership

- | | |
|--|----------------------------|
| 1. #1698 Loyal Shawnee Tribe - 430263 E 280 RD, Vinita | \$1500.00 Agricultural Tap |
| 2. #1699 Amber Ruvalcaba - .40N of E HWY 28 on 4230, Chelsea | \$1500.00 Construction Tap |

D. Transfers

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|---|---------------------------|
| 1. #1541 Jarrod & Renae Nunley – 420 E 498 CIR, Pryor | To: Jason & Paula Wood |
| 2. #1419 Rheanna Kralicek – 5095 S 4280 RD, Chelsea | To: Bret & Cynthia Thomas |
| 3. #1525 Brady Herron – 222 E 498 CIR, Pryor | To: Erica Hamilton |
| 4. #795 Kathleen R Gay - 1244 W 435 RD, Adair | To: Ashlee R Lyle |

E. Deferred Payment Plan Request:

1. #782 Sean Donelson - Leak amount of \$418.62

F. Locked Meters for 90 day forfeiture letters:

1. #121 Lawton True - 116 W 480

G. Request for Service Discontinuance:

1. #1382 Lynda Sequichie - 1143 W 460 RD, Pryor
2. #1650 Kaying K Her - 1305 S 4305 RD, Big Cabin

Note In Minutes:

H. Approve and sign Agenda

Charles Bowlin made a motion to approve Office Report Items A – H as presented. Terri updated Board with monthly activities. Blake Peper seconded the motion and the Board approved unanimously.

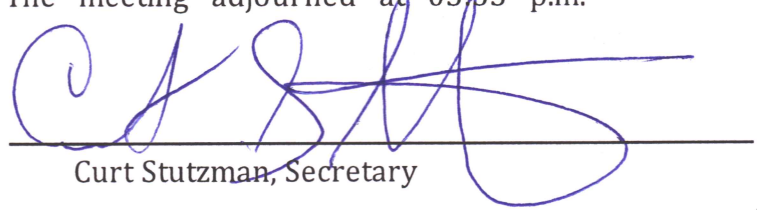
Operators Reports

System Manager presents:

- Crews working hard and doing well.
- Water Loss at 31.2%
- Presentation of Open Work Order Reports.
- Discuss maintenance & repairs and any issues needing attention.

The Board considered the next regular meeting at the District office September 13, 2022, at 4:00 p.m. No change required.

Jim Armontrout made a motion to adjourn the meeting. The motion was seconded by Blake Peper and approved unanimously by the Board. The meeting adjourned at 05:53 p.m.



Curt Stutzman, Secretary