

**Minutes of the Regular Monthly Meeting
Of
Rural Water District No. 5 Mayes County**

Date: July 12, 2022

1. Chairman Gene Miller called the meeting to order at 4:06 p.m.
2. E.J. Snider led in prayer and pledged to the flag of the United States of America.
3. Attending the meeting were Board Members: Gene Miller, Curt Stutzman, Terrell Hamill. Charles Bowlin, Jim Armontrout, and E. J. Snider; Employees: Terri Holt, Lisa Johnson, Caleb Green, Seth Hughes, Matthew Dennis; and guests: Janice Chamberlain and Billy Hendrickson.
4. Jim Armontrout made a motion to approve the minutes of June 14, 2022, regular meeting as presented. Charles Bowlin seconded the motion and the Board approved unanimously.
5. Jeremy Bullock and Justin Friesen did not show for the board meeting.
6. The board discussed a rate increase due to OOWA's increase of \$0.14 per 1000 gal. Terrell Hamill made a motion to increase the District's rates by \$0.75 per 1,000 gal across the board for all rates. Jim Armontrout seconded the motion and the board agreed unanimously.
7. The board discussed and considered approving the Pay Requisitions for Bates Infrastructure for the Tre'ce' Line Extension. Charles Bowlin made a motion to approve the Pay Requisitions for Bates Infrastructure. Jim Armontrout seconded the motion and the board agreed unanimously.
8. The Board discussed and considered the final decisions for the new work truck. Curt Stutzman made a motion to approve paying for the truck and bed in full using funds from the US Bank Money Market Account Charles Bowlin seconded the motion and the board agreed unanimously.
9. The Board discussed and considered additional funds for the district due to rising costs. Curt made a motion to pull funds from the US Bank Money Market account to pay for upcoming bills. Charles Bowlin seconded the motion and the board agreed unanimously.
10. The board discussed and considered evaluations on current employees. Tre' George turned in the keys and phone. E.J. Snider made a motion to accept his resignation and he will no longer be employed by the district effective 07/12/2022. Jim Armontrout seconded the motion and the board agreed unanimously.
11. Executive Session: N/A
12. Old Business: N/A
13. New Business: Janice Chamberlain informed the board of pressure problems at her house. She will get on the agenda for the next board meeting.

Office reports

Office Manager and clerk presented printed reports of Water loss, Aging and Monthly Report items A. through I. for Board approval.

A. Accounts Payable and Payroll Claims and Checks

B. Monthly Financial Reports

C. New Membership

- | | |
|---|----------------------------|
| 1. #1697 Roy Hamill or Roy D Cresswell – N of W410 on N433, Adair | \$1500.00 Construction Tap |
| 2. #1015 Shawwna L Bley - 1132 W 460 RD, Pryor - Cherokee Nation | \$1500.00 Construction Tap |

D. Transfers

- | | |
|--|----------------------|
| 1. #199 James Carl Wallace – 747 W 440 RD, Pryor | To: Andrea Trout |
| 2. #676 Johnny & Patricia Ricks – 7707 S HWY 28, Chelsea | To: Robert Champlain |
| 3. #777 Steve Arnold – 2258 E 470 RD, Pryor | To: Jolene Powell |

E. Deferred Payment Plan Request:

1. #1290 Sherilyn Baublitt - 6036 W 390 Rd, Adair

F. Locked Meters for 90 day forfeiture letters:

1. #145 Ladena True - 1943 E 480, - 1943 E 480 RD, Pryor
2. #765 William Gilpin - 1196 N 437, Pryor

Note In Minutes:

#1102 Dustin Stewart - Due to forfeit on July 16, 2022 if balance is not paid

G. Request for Service Discontinuance:

1. #1290 Sherilyn Baublitt - 6036 W 390 Rd, Adair
2. #1675 Schelby Dallis - 571 E 480 RD, Pryor

H. Approve and sign Agenda

I. Approve & Sign 941 Report

Curt Stutzman made a motion to approve Office Report Items A – I as presented. Terri updated Board with monthly activities. Jim Armontrout seconded the motion and the Board approved unanimously.

Operators Reports

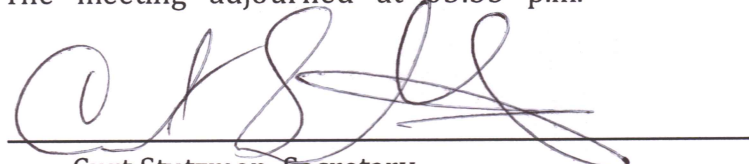
System Manager not present due to illness:

- Crews working hard and doing well.
- Water Loss at 49.3%
- Presentation of Open Work Order Reports.

- Discuss maintenance & repairs and any issues needing attention.

The Board considered the next regular meeting at the District office August 09, 2022, at 4:00 p.m. No change required.

Curt Stutzman made a motion to adjourn the meeting. The motion was seconded by Jim Armontrout and approved unanimously by the Board. The meeting adjourned at 05:35 p.m.



Curt Stutzman, Secretary