

**Minutes of the Regular Monthly Meeting
Of
Rural Water District No. 5 Mayes County**

Date: May 09, 2023

1. Chairman Gene Miller called the meeting to order at 4:03 p.m.
2. Joe Delozier led in prayer and pledged to the flag of the United States of America.
3. Attending the meeting were Board Members: Gene Miller, Curt Stutzman, Charles Bowlin, Jim Armontrout, and Joe Delozier; Employees: Terri Holt and Caleb Green.
4. Jim Armontrout made a motion to approve the minutes of the April 11, 2023, regular meeting as presented. Charles Bowlin seconded the motion and the Board approved unanimously.
5. The board discussed and reviewed the water rates. Joe Delozier made a motion to raise the water rates by \$1.00 effective May billing cycle. Curt Stutzman seconded the motion and the board approved it unanimously.
6. Executive Session: N/A
7. Old Business: N/A
8. New Business: Jim Armontrout made a motion for Terri Holt to purchase a new iPad for Electronic work orders. Charles Bowlin seconded the motion and the board approved it unanimously.

Office reports

9. Office Manager and clerk presented printed reports of Water loss, Aging and Monthly Report items A. through H for Board approval.

A. Accounts Payable and Payroll Claims and Checks

B. Monthly Financial Reports

C. New Membership:

- | | |
|--|-----------------------------|
| 1. #1290 Clayton & Francine Calvert- 84 N Hwy 66, Chelsea | \$1,500.00 Agricultural Tap |
| 2. #1720 Hamill Farms - 2419 N 420 RD, Adair | \$1,500.00 |
| 3. #1721 David & Lenita DeLozier - 20895 E Hwy 28, Chelsea | \$ 1500.00 Agricultural Tap |
| 4. #1722 Shelby Helt - 148 E Old Hwy 20, Pryor | \$1500.00 Construction Tap |

D. Transfers

- | | |
|---|----------------------------|
| 1. #195 Melissa & Matthew Brown - 1249 S 435 RD, Pryor | To: Alexander Hamilton |
| 2. #802 Karen Valenzuela - 733 E 460 RD, Pryor | To: Joshua Perkins |
| 3. #76 GR Hughley, Bessie Scheffel - 1719 W 420 RD, Adair | To: Dalin Schmidt |
| 4. #1172 Elizabeth Painter - 24156 E Oak St, Chelsea | To: N Harris & L Greenwood |

E. Deferred Payment Plan Request:

1.

F. Locked Meters for 90 day forfeiture letters:

1. #1352 JD and Mabel Williams - .25 W of 437 on E 480 RD, Pryor

G. Request for Service Discontinuance:

1. #1346 Glenn & Sharon Troyer - .25 W of 434 on W420, Adair

Note In Minutes:

#145 Edgar True is due to forfeit May 16, 2023

H. Approve and sign Agenda

Charles Bowlin made a motion to approve Office Report Items A – I as presented. Terri updated the Board with monthly activities and also briefed the board on the District truck repairs. Jim Armontrout seconded the motion and the Board approved unanimously.

Operators Reports

13. System Manager presents:

- Crews working hard and doing well.
- Water Loss at 49.1%
- Presentation of Open Work Order Reports.
- Discuss maintenance & repairs and any issues needing attention.
- Discussed the Bowlin Springs line that was put in.

14. The Board considered the next regular meeting at the District office June 13, 2023, at 4:00 p.m.

15. Jim Armontrout made a motion to adjourn the meeting. The motion was seconded by Joe Delozier and approved unanimously by the Board. The meeting adjourned at 4:55 p.m.


Curt Stutzman, Secretary