

**Minutes of the Regular Monthly Meeting
Of
Rural Water District No. 5 Mayes County**

Date: April 11, 2023

1. Chairman Gene Miller called the meeting to order at 4:04 p.m.
2. Curt Stutzman led in prayer and pledged to the flag of the United States of America.
3. Attending the meeting were Board Members: Gene Miller, Charles Bowlin, Terrell Hamill, and Joe Delozier; Employees: Terri Holt, Caleb Green, and Seth Hughes; and guests: Caleb Smith with WarrenCAT, and Sandi Latimer with Liberty National Discount Insurance.
4. Charles Bowlin made a motion to approve the minutes of the March 14, 2023, regular meeting as presented. Terrell Hamill seconded the motion and the Board approved unanimously.
5. The board discussed and reviewed the generator quotes from Commercial Power Solutions, WarrenCAT, Cummins, and Central Power Systems for the district office and Adair pump station. Caleb Smith provided additional information on the generators, service, and warranty info for WarrenCAT. Terrell Hamill made a motion to buy the 150KW generator from WarrenCAT with CVA at \$53,807.95 and the Cummins propane 20KW at \$15,595.00 with also authorizing the Chairman to sign a contract with both. Charles seconded the motion and the board approved unanimously.
6. The board discussed the Bowlin Springs Project with Caleb Green. Project completion date is June 10, 2023. Caleb is going to work with Joe Delozier to begin work next week.
7. The board and staff met with Sandi Latimer as she provided supplemental insurance opportunities for the district.
8. Executive Session: N/A
9. Old Business: N/A
10. New Business: Charles Bowlin made a motion to sign the Notice to Proceed for the Grant on the Generators. Joe Delozier seconded the motion and the board approved it unanimously.

Office reports

11. Office Manager and clerk presented printed reports of Water loss, Aging and Monthly Report items A. through I. for Board approval.

A. Accounts Payable and Payroll Claims and Checks

B. Monthly Financial Reports

C. New Membership:

1. #1719 Blair Family Revocable Trust - 500 W 480 RD, Pryor
2. #1486 Trey & Lynsey Larremore - 7340 N 430 RD, Adair

\$1,500.00 Construction Tap
\$1,500.00

D. Transfers

1. #1375 Scott & Dana Shouse - 2488 S 4290 RD, Big Cabin
2. #796 Tina Shultz - 23610 E 310 RD, Chelsea
3. #1626 Tina Shultz - 23610 E 310 RD, Chelsea

To: Heidi McNair
To: James & Ciara Lamkin
To: James & Ciara Lamkin

E. Deferred Payment Plan Request:

- 1.

F. Locked Meters for 90 day forfeiture letters:

1. #765 William Gilpin - 1196 N 437 RD, Pryor
2. #975 Patricia Tatum - 2202 S 4250 RD, Chelsea

G. Request for Service Discontinuance:

- 1.

Note In Minutes:

H. Approve and sign Agenda

I. 941 Report

Charles Bowlin made a motion to approve Office Report Items A - I as presented. Terri updated the Board with monthly activities and also briefed the board on the District truck repairs. Terrell Hamill seconded the motion and the Board approved unanimously.

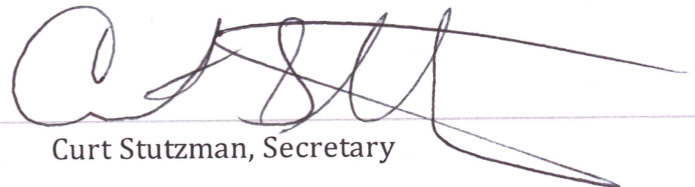
Operators Reports

13. System Manager presents:

- Crews working hard and doing well.
- Water Loss at 55.9%
- Presentation of Open Work Order Reports.
- Discuss maintenance & repairs and any issues needing attention.
- Discussed the leak repair and the master meter that was installed.

14. The Board considered the next regular meeting at the District office May 9, 2023, at 4:00 p.m.

15. Joe Delozier made a motion to adjourn the meeting. The motion was seconded by Terrell Hamill and approved unanimously by the Board. The meeting adjourned at 5:13 p.m.



Curt Stutzman, Secretary