

**Minutes of the Regular Monthly Meeting  
Of  
Rural Water District No. 5 Mayes County**

Date: January 09, 2023

1. Chairman Gene Miller called the meeting to order at 8:03 p.m.
2. Gene Miller led in prayer and pledged to the flag of the United States of America.
3. Attending the meeting were Board Members: Gene Miller, Curt Stutzman, Charles Bowlin, Joe Delozier, Blake Peper, Terrell Hamill, and Jim Armontrout; Employees: Terri Holt, Lisa Johnson, and Caleb Green; and guests: Brad Harding, property owner.
4. Jim Armontrout made a motion to approve the minutes of December 13, 2022, regular meeting as presented. Terrell Hamill seconded the motion and the Board approved unanimously.
5. The board considered and discussed reorganizing the board. Blake Peper made a motion for the board to remain the same. Charles Bowlin seconded the motion and the board approved unanimously.
6. The board discussed and considered concerns that Monty Nail had. The board agreed that policy states the moving meter fee is \$500.00 and policy will be as followed.
7. Janice Chamberlain did not show up for the meeting.
8. The Board discussed and considered concerns about a tap for Michael Urie on his property. Only 2 taps can be added on the 4" line. One is reserved for him.
9. Executive Session: N/A
10. Old Business: N/A
11. New Business: Jim made a motion to appoint Charles Bowlin on the Grand Gateway Economic Development Association committee. Terrell Hamill seconded the motion and the board approved unanimously.

Office reports

12. Office Manager and clerk presented printed reports of Water loss, Aging and Monthly Report items A. through H. for Board approval.
  - A. Accounts Payable and Payroll Claims and Checks
  - B. Monthly Financial Reports
  - C. New Membership: N/A

D. Transfers

1. #684 Thomas & Linda Center – 421 W 470 RD (House), Pryor
2. #1545 Mighty Acres - 421 W 470 RD (Pasture), Pryor
3. #976 Jerry Williams - 28762 S 4310 RD, Vinta
4. #940 David & Ben Hutt - 25254 E HWY 66, Chelsea
5. #1366 Mike & Dawn Eaton - .50W of N432 on W410 RD, Adair
6. #1473 Wayne & Jenny Richardson - 24352 E Hwy 66, Chelsea

To: Scott Young  
To: Scott Young  
To: Justin & Christina Young  
To: Beverly & Roger Melson  
To: Brian Dinsmore  
To: Aubrey & Kellie Pepper

E. Deferred Payment Plan Request: N/A

F. Locked Meters for 90 day forfeiture letters: N/A

G. Request for Service Discontinuance: N/A

**Note In Minutes:**

H. Approve and sign Agenda

I. Sign 941 Form

Charles Bowlin made a motion to approve Office Report Items A – I as presented. Terri updated Board with monthly activities. Jim Armontrout seconded the motion and the Board approved unanimously.

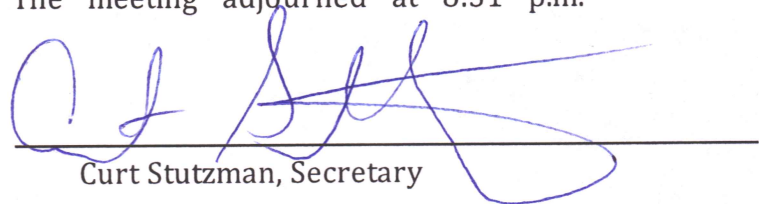
Operators Reports

13. System Manager presents:

- Crews working hard and doing well.
- Water Loss at 48.2%
- Presentation of Open Work Order Reports.
- Discuss maintenance & repairs and any issues needing attention.
- Old Airport Rd line extension is going good.

14. The Board considered the next regular meeting at the District office February 14, 2023, at 8:00 p.m. The board agreed to move to the 13th.

15. Jim Armontrout made a motion to adjourn the meeting. The motion was seconded by Terrell Hamill and approved unanimously by the Board. The meeting adjourned at 8:31 p.m.



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Curt Stutzman, Secretary